

Called to Order at 6:30 (18:30) by President Hakanson

Roll Call: President Hakanson Present, Trustee Milune Present, Trustee Marten Absent. Others in attendance (Employees: Maintenance Director Bates, Compliance Officer Williams, Clerk/Treasurer Knutson) Others: Krista Mitzuk

Confirmation of Posting:

Clerk Knutson confirmed postings at Village Hall, Bridge stop and Post Office.

President's Comments:

Administered Oath of Office to Knutson.

Approval of Agenda:

Trustee Milune Motion to accept the agenda Second by President Hakanson Ayes: Hakanson, Milune Agenda Approved.

Approval of Minutes from the December 6th Board Meeting:

Motion by Trustee Milune, second by President Hakanson, Ayes: Milune, Hakanson; Minutes Approved.

President's Report:

-Dollar General Update

-2022 Audit almost complete and the 2023 Audit will start shortly. President Hakanson also reported that in the past the auditor would compile the budget for the Village, Lynn Niggemann has helped compile the last two budgets.

-A thank you and recognition of a job well done to interim clerk treasurer Larry Allen.

-A new well site has been chosen and approved behind the outfield fence of the ball field.

-CPBG accepted 1 bid for dual rotary drilling of well Rand explained the difference between Dual rotary and mud drilling (which is not spec'd and had 1 bid not meeting spec.)

-Squad car is having emergency equipment removed or deactivated on Tuesday.

Clerk Report:

-Brought a proposal to the board from Town Web for a Village Website with options of Village Notifications, Agendas, Minutes, Board Packets, Word searchable ordinances listed, Calendar, Reservations, License Payments online, Utility Bill Payment on-line, a business directory. Set up \$800.00, \$1,800.00 per year, Option bundle online payment (convenience fees), online license, online reservation \$2,000.00, \$15.00 Domain Management. Total first year \$2,615.00, Second Year \$1,815.00, Third Year \$1,815.00.

-Another online payment option through MuniPay still would need a website \$0.00 if no terminal all convenience fees a onetime \$229.00.

-Remodel Office idea remove closet and install a walk-up window in hallway, maintain glass window for disabled person business estimate under \$1000.00.

Treasurers Report:

-Don did not have online access yet and only received one bank statement so could not give a full report and no action taken by the board.

Maintenance Report:

-Lagoon shop is about cleaned up.

-Shut offs being fixed.

-First of the year reports coming due.

-Ziehle Tree service is parking their vehicles at the shop while they work in the area for Xcel Energy.

-Asked about people parking over shut offs and right of way to avoid water shut offs Rand said it may have to be looked at.

Compliance Report:

-John restated Non licensed vehicles will not be towed by the Village the letter of noncompliance stated fines of \$100.00 per day and he is trying to work with residents.

New Business (Action)

-Motion by Trustee Milune to table Website and online payment until the full board could vote in February. Second by President Hakanson. Ayes Milune, Hakanson Website and online payment tabled till February's meeting.

-CBS squared engineering fees are increasing President Hakanson motion to open the line of credit to cover fees until grant money comes in. second by Trustee Milune. Ayes Hakanson, Milune Motion carried to open a line of credit with Dairy State Bank.

-Motion by President Hakanson to establish water disconnect timeline notice will be sent with water bill, bill deadline on the 20th and shut off beginning on the 30th. Second by Trustee Milune. Ayes Hakanson, Milune Motion Carried.

-Motion to have a walk-up counter in the clerk's office mad by President Hakanson second by Trustee Milune. Ayes: Hakanson, Milune Motion carried.

-Motion by President Hakanson to put the squad car and the boom truck out for sealed bids. With 2 ads running in the Tribune. Bid deadline February 7, 2024, at 6:30 P.M. (18:30). After the bid deadline and before any bids are opened a reserve will be established and then bids are opened at the village board meeting. Second by Trustee Milune. Ayes Hakanson, Milune Motion carried.

-It was asked to have Fred Weber give quarterly reports.

Motion to Adjourn by President Hakanson at 7:36 P.M. (19:36) second by Trustee Milune Ayes Hakanson, Milune Meeting adjourned,

Respectfully Submitted Donald R. Knutson Clerk/Treasurer

-

Minutes from the Special Board Meeting January 22, 2024.

10:00 information gathering CBS squared regarding USDA financing of the Well #2 Project.

Meeting called to order at 10:00 By President Hakanson

Roll Call: Trustee Milune, President Hakanson Present, Trustee Marten Absent.

Others in attendance via TEAM (CBS Square engineering team) Donald Knutson Clerk.

Proof of Posting: Post Office, Bridge Stop, Village Hall, Village Website.

CBS Squared

Questions asked about the USDA form regarding 2023 vs. 2024 budgets. Suggested the Village may want to consult with Ehlers Financial consulting company for the USDA application. Ehlers has a great wealth of knowledge planning and working with Villages and the USDA. Don will reach out and arrange a meeting.

Scheduling a public hearing on the well project, because of a 10-day newspaper publishing timeline the meeting was scheduled for February 12, 2024. With the Village Board Meeting Being Moved to that day and time.

Resolution 24-012201

A short-term loan to cover pre-USDA grant funding for Well # 2 project.

Once USDA funding is secured, what is used for this loan will be consolidated with the USDA funding.

Resolution 24-012201 to borrow \$150,000.00 from Dairy State Bank

Requesting: A 2-year short-term loan to finance a well project.

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection rehabilitation district, town, sanitary district created under Sec. 60.71 or 60.72 metropolitan sewerage district

created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school dist. or technical college district.)

WHEREAS, it has been determined based on the Current well project the initial starting cost will create a short-term hardship until the long-term financing starts.

New Financing Requested	\$150,000.00
Municipal Interest Rate as of 1/15/2024	5.69%
Term	2 Years

THEREFORE, BE IT RESOLVED, The Village of Wheeler, in the County of Dunn, Wisconsin borrow from Dairy State Bank the sum of One Hundred Fifty Thousand Dollars and 00/100 (\$150,000.00) for the purpose of short-term spending related to the engineering and construction of Municipal well #2.

The loan is payable within 2 years from the 22nd day of January 2024. The loan will be repaid in annual installments with an interest rate of 5.69% per annum from the date of making the loan to the 22nd day of January next and annually provided by law.

RESOLVED FURTHER, that there shall raised and there is levied upon all taxable property, within the Village of Wheeler, in the County of Dunn, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as it becomes due.

RESOLVED FURTHER, that in the case the Village Board of the Village of wheeler agrees to make the loan, The President and the Clerk/Treasure of the Village of Wheeler, County of Dunn, Wisconsin, are authorized and empowered, in the name of the Village to execute and deliver any sum of money that may be loaned to the Village pursuant to this resolution. The President and Clerk of the Village will perform all necessary actions to carry out the provisions of this resolution as provided by Wisconsin statutes.

RRESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this Village forward this certificate record, along with the application for the loan to Dairy State Bank.

Dated this 22nd day of January 2024.

Robert Hakanson
Village President

Lillie Milune
Village Trustee

Ryan Marten
Village Trustee

Donald R. Knutson
Village Clerk Treasure

Vote

_____ *Aye*

_____ *Nay*

_____ *Absent*

_____ *Abstained*

Village Seal

Motion to accept the Resolution by Trustee Milune seconded by President Hakanson. Ayes:2 Nays:0 Absent:1 Motion Carried

Motion to adjourn by President Hakanson, second by trustee Milune Adjourned at 10:42

Respectfully Submitted Donald R Knutson, Clerk